

UPPER DAUPHIN AREA SCHOOL DISTRICT

GRADING & ASSESSMENT GUIDELINES DURING COVID-19 PANDEMIC CLOSURE 04/17/2020

Overview:

During planned instruction of our remote education plan our teachers will issue a 4th quarter grade of either “complete” or “incomplete”. A “complete” or “incomplete” will be determined by using the teacher's professional discretion. Please use your best efforts and judgement to define “complete” and “incomplete” for your course. An “incomplete” will surely require documentation. Teachers share their direction and philosophy of grading with students and parents at the beginning of each school year. The same will hold true during the 4th quarter for several reasons. Communicate your expectations to receive a “complete” for the 4th marking period for your classes. Provide feedback to students and parents for inaccurate and incomplete work. This flexibility will allow the teacher to adapt and adjust to specific student situations as it related to the COVID-19 pandemic.

Process:

Secondary (grade 5-12) grading:

1. The average for the first 3 quarters will be the final grade.
2. 52% (or below) average for the first 3 marking periods will result in failing the course- no credit- the student should focus on other classes they can pass.
3. 53% average (or above) requires a “complete” to receive a 65% final average to receive credit to pass the class.
 - a. This is the only example that a “complete” may raise the grade.
4. If a student has a passing average for the first 3 marking periods and receives a Q4 “incomplete,” the student needs to “make up” the concepts missed in either
 - a. Summer school: CAOLA, eBridge, or Credit recovery packets, or
 - b. during the following school year via the same methods previously listed.
5. If you do not feel that the student has done the work to obtain the percentage to pass, and you believe it is in the student’s best interest to fail the course and complete credit recovery or repeat the course, you can give them an incomplete for the 4th marking period. However, you must be able to justify the incomplete based on the student’s work during the final quarter.
6. No Final Exams. Rationale: typically, final exams are 10% of the grade. That further complicates the above. Not necessary. And the decision is consistent with NO PSSA, KEYSTONE, NOCTI.

*The contents of this document should be considered fluent providing the PDE offers different guidelines in the future.