

122.1 STUDENT CODE OF CONDUCT FOR EXTRACURRICULAR ACTIVITIES

1. Purpose The Board of School Directors considers participation in extracurricular activities to be a privilege, not a right. Students who desire to participate in the extracurricular activities offered by the Upper Dauphin Area School District are required to comply with additional rules and undertake added responsibilities.

As representatives of the school district, students involved in extracurricular activities are scrutinized by the public, become role models to younger children and their peers, and are ambassadors of our community. Having chosen to accept this role, it is the responsibility of every extracurricular participant to lead by example and demonstrate positive choices throughout their careers at Upper Dauphin Area.

2. Definitions For purposes of this policy, the terms listed below shall be defined as follows:

Alcohol means any beverage that contains ethyl alcohol (ethanol), including beer, wine or distilled spirits.

- 35 P.S. **Controlled substance** means substances prohibited by federal and state law including any substance listed under the Controlled Substance, Drug, Device and Cosmetic Act, including look-alike or designer drugs.

Sec. 780-102

21. U.S.C.

Sec. 812

Pol. 227

Extracurricular activities means those school activities which are sponsored or approved by the Board but are not offered for academic credit. Such activities include interscholastic athletics, music and choral groups, student government, Student Council and class officers. The administration shall compile and update an official list of all extracurricular activities, which is attached as Appendix A to this policy. Unless otherwise indicated, participating in extracurricular activities will include actively participating in any practice, open gym (or other out-of-season activity), game, scrimmage, activity or performance. A student-athlete may not dress in full uniform for a game in which they are not eligible to play.

Distribute means the delivery, exchange, sale, or transfer of an item or possessing an item with the intent to deliver, exchange, sell or transfer.

Drug means any controlled substance or other substance that is used for mind/behavior-altering affects, any controlled substance which is prohibited by federal/Pennsylvania law, all look-alike drugs, anabolic steroids, all alcoholic beverages, any prescription or patent drug, except those for which permission to use in school has been granted pursuant to Board policy.

Paraphernalia means any equipment, product or matter used to store, ingest, inhale, conceal, convert, package, test or transfer a drug.

Use means possession or any manner of consumption.

Verified Occurrence means the source of the information related to drug and alcohol use or

distribution comes from the following:

1. A confirmed violation under UDASD Policy 227 – Alcohol, Controlled Substances, and Paraphernalia.
2. A positive urinalysis is conducted and confirmed under UDASD Policy 227.1 – Drug Testing.
3. A refusal to take urine screening test or lab urine tests if said tests are conducted under UDASD Policy 227.1 – Drug Testing.

Unverified Occurrence means the source of the information related to drug and alcohol use or distribution comes through any means outside of those listed under verified occurrence including the Safe2Say anonymous reporting system.

Week means seven (7) consecutive days running from Sunday to Saturday.

School year means the first day of school through the last day of school each year based on the current approved school calendar.

Calendar year means the period of time between the month and day of one (1) year and the same month and day in the next consecutive year.

Incomplete means that a student is deficient in a course, but is able to make up the work based on the procedures outlined in the course syllabus and student handbook.

Unsportsmanlike Conduct means that a student-athlete was ejected from a contest by a PIAA registered sports official due to an unsportsmanlike conduct infraction.

Hazing means any activity that recklessly or intentionally endangers the mental health, physical health or safety of a student or causes willful destruction or removal of public or private property for the purpose of initiation or membership in or affiliation with any school-sponsored organization.

Rehabilitation Programs include programs intended to assist students in becoming successful within the school environment, meet the requirements of this policy, and address concerns that can negatively affect continued participation in extracurricular activities. These rehabilitative programs include:

1. Completing a Student Assistance Program referral and assessment, and otherwise complete any treatment/counseling recommendations made through the assessment process. This applies to the first, second, or third occurrence.
2. Participating in mentoring with an adult mentor who will be selected by the administrative team in consultation with the Student Assistance Program Team. The student will meet regularly with the mentor for a period not less than six (6) months for the first occurrence, one (1) calendar year for the second occurrence, and the remainder of the student's years in the school district for a third occurrence.
3. If the occurrence included the use or distribution of controlled substances and/or anabolic steroids, the student must consent to, and otherwise, participate in regularly scheduled drug testing as determined by the administration. The student will be required to be retested before

being permitted to participate in any extracurricular activity. The cost for the drug testing will be invoiced to the parents/guardians. If a student has a positive drug test result while participating in drug testing required by the rehabilitation program, that positive drug test result will count as a separate and additional policy occurrence which will result in additional actions under this policy.

Suspension from Extracurricular Activities means no participation in practices, games, or activities.

1. If a student is not currently involved in an extracurricular activity, the suspension will begin at the start of the next extracurricular activity in which the student participates.
2. If a student's extracurricular activity ends before the suspension is completed, the balance of the suspension will carry over to the next extracurricular activity in which the student participates.
3. The coaches/advisors may still require that the student attend practices/games, but may not participate in practices/games.
4. The student must remain a member in good standing in an extracurricular activity for the entire duration of that activity for that time period to count towards the suspension.
5. If a student elects to quit or is dismissed from an extracurricular activity after his/her suspension has expired, but before the completion of the activity's season, that time period spent shall not count as time served on the student's suspension.

Student Assistance Program - The Pennsylvania Student Assistance Program (SAP) is a systematic team process used to mobilize school resources to remove barriers to learning. SAP is designed to assist in identifying issues including alcohol, tobacco, other drugs, and mental health issues which pose a barrier to a student's success. The primary goal of the Student Assistance Program is to help students overcome these barriers so that they may achieve, advance, and remain in school. The Upper Dauphin Area School District has three teams including a team at each school.

3. Authority To ensure the consistent enforcement of this policy, it applies to all students participating in extracurricular activities enrolled in grades 7 through 12. The terms of this policy apply throughout the year to conduct occurring on or off school property relating to drugs and alcohol.

This policy shall not prevent coaches or advisors from developing and enforcing other reasonable rules and training regulations which are specific to their extracurricular activity. The sanctions for violating these rules may include suspension from practices and games and/or removal from the team. Team rules will be provided to participants at the beginning of each season.

Administrators shall have the authority to apply administrative discretion as part of this policy based on the nature of the situation and what is deemed to be in the best interest of the student(s) involved. Administrators shall also have the authority to offer all or some components of the rehabilitation program to students and their parents in situations that can negatively affect participation in extracurricular activities, but are not specifically addressed in this policy.

4. Delegation of Responsibility All students participating in extracurricular activities shall be notified of this policy. Each building principal or designee shall make a copy of this policy available to all coaches and advisors of extracurricular activities, so they may review or make it available to students

participating in their activities. At minimum, each coach and advisor of an extracurricular activity shall explain the content of this policy to students at the start of the season.

Prior to participating in any extracurricular activity, students and their parents/guardians will be required to review and sign an Extracurricular Participation Contract. Students participating in fall activities may be given additional time to complete the contract. The contract shall apply to all extracurricular activities during the school year it was executed. The Extracurricular Participation Contract may be provided and signed electronically as part of other electronic forms required prior to participation in activities.

5. Guidelines Academic Eligibility

All students participating in extracurricular activities are expected to meet the academic standards identified for continued participation in their sports and activities. Students who are failing their courses will not be permitted to participate in extracurricular activities as specified below:

1. Academic Requirements:

Students must be passing all but one (1) course/subject at the end of each week, marking period and school year to be eligible to participate in extracurricular activities. In addition, a student that is incomplete in two courses or incomplete in one course and failing one course will not be considered eligible to participate in extracurricular activities until the incomplete grades are resolved.

Students will be subject to the following sanctions for noncompliance:

Week - If at the end of any school week a student has not met the above criteria for academic eligibility, the student will be suspended from participating in all extracurricular activities for one (1) week. The student will be reinstated after the suspension if the student meets above criteria for the following week. A student that fails to meet academic requirements for three weeks during any sports season may be removed from the team.

Marking period - If at the end of any marking period a student has not met the above criteria, the student will be suspended from participating in all extracurricular activities for fifteen (15) school days. The suspension shall begin on the date report cards are issued. At the end of that suspension, the student's eligibility for extracurricular activities will be reinstated if the student meets the above criteria. If they do not meet the above criteria, they may be removed from the team. This will apply to first, second and third marking periods only.

School year - If at the end of any school year a student has not met the above criteria, the student will be suspended from participating in all extracurricular activities for fifteen (15) school days at the start of the next school year. If the student successfully makes up that course/subject in summer school/credit recovery, the student will be eligible to participate in extracurricular activities from the start of the school year. Courses that were dropped/failed are not able to be

made up in summer school. (See following section on Drop/Fail)

Drop/Fail - A course that has been dropped/failed after the first five (5) weeks of the school year for a first semester or full-year course or after the first five (5) weeks of the second semester for a semester-long course will be considered a failing grade for the purpose of academic eligibility. If a student intends to withdraw from a course, s/he will be required to meet with his/her parent/guardian, school counselor, and/or building principal to discuss the matter and complete the Drop/Fail paperwork. A Drop/Fail will be indicated on the student's report card and transcript. A Drop/Fail may not be made up by taking a replacement course (i.e. taking another course does not change the Drop/Fail status). A Drop/Fail shall count as one (1) failure. Two (2) failures will result in academic ineligibility for the current school year as well as the first fifteen (15) school days at the start of the next school year. No partial credit will be given for a course that is dropped/failed. The student may not make up the course in summer school, tutoring, or credit recovery course. No credit will be given for any course not completed.

2. Academic Grading Errors:

Students will not regain their eligibility status until the Sunday after they are in compliance with the above academic standards. Eligibility will not change in the middle of the week unless a true error was made by a teacher. Any errors in the eligibility process shall be reported to the Athletic Director. Any changes to the eligibility list shall come from the Athletic Director or Principal. A teacher must be given adequate time to grade assignments and assignments handed in the same day or day preceding the eligibility deadline that are not graded by the time that eligibility is processed will not be considered a grading error under this policy.

3. Monitoring Academic Performance:

Students and their parents/guardians are solely responsible for monitoring students' academic performance in school to ensure eligibility to participate in extracurricular activities. The school district is under no obligation to notify students that their receipt of failing grades in courses and/or dropping academic courses while receiving a failing grade may jeopardize their eligibility to participate in extracurricular activities. Parents are encouraged to monitor their student's grades via electronic access through the parent portal. If students and/or their parents/guardians have questions regarding academic eligibility requirements for extracurricular activities, those questions should be directed to the Athletic Director.

Drugs and Alcohol Use and Distribution

The school district recognizes that drug and alcohol use is a concern within the UDASD community and has the potential to have negative consequences for students that carry over to the school and extracurricular environments. The focus of the UDASD is to provide supportive and rehabilitative programs for students. The intent of such programs is to advocate for the prevention and

reduction of student substance use and abuse. As such, the policies contained herein will focus on non-punitive measures intended to reduce the likelihood of students using drugs and alcohol and as a result, reduce the negative consequences of such use to the student and school environment.

Nothing in this policy should be construed as lessening any of the discipline consequences contained in other school district policies related to drug and alcohol use including UDASD Policies 227: Alcohol, Controlled Substances, and Paraphernalia, and 227.1: Drug Testing.

In order to protect the health and safety of students involved in extracurricular activities from the effect of drug use when participating; to lessen the possible peer pressure on participants to use alcohol, drugs, and controlled substances; to instill discipline; and to encourage the participants status as a role model among students, the Board will implement programs to reduce the likelihood of any student involved in extracurricular activities from possessing, using, distributing or selling any drug, controlled substance, alcohol, drug paraphernalia, or distribution of a prescriptive drug in a manner inconsistent with the directives of the prescribing physician.

As a result of a verified occurrence of drug and alcohol use or distribution that violates UDASD Policies 227 or 227.1, the following are required:

1. First Occurrence
 - a. Completion of the rehabilitation programs specified as part of this policy for a first occurrence.
 - b. Failure to complete these rehabilitation programs will result in a suspension from extracurricular activities and parking privileges on school property for thirty (30) calendar days.
2. Second Occurrence
 - a. Completion of the rehabilitation programs specified as part of this policy for a second occurrence and a twenty (20) calendar day suspension from extracurricular activities and parking privileges on school property.
 - b. Failure to complete these rehabilitation programs will result in the suspension from extracurricular activities and parking privileges being increased to ninety (90) calendar days.
3. Third Occurrence
 - a. Suspension from extracurricular activities and parking privileges on school property pending the results of a review as outlined under 3.b.
 - b. Upon a third occurrence, a participant must meet with the Building Principal, District Athletic Director, and School Safety and Security Coordinator to review his/her case.
 - i. The committee will determine requirements for reinstatement to extracurricular activities.
 - ii. The committee may decide not to reinstate the student to extracurricular activities for a specific period of time or the remainder of his/her time within the school district.
 - iii. All or some components of the rehabilitation programs within this policy may be required as a condition of further participation in extracurricular activities.

Under UDASD Policy 227, the student may be given discipline consequences that include

suspension or expulsion from school. Students receiving such consequences may not participate in extracurricular activities during the term of their suspension or expulsion from school and may not be present on school property during the suspension or expulsion term.

As a result of an unverified occurrence, the student(s) involved will be offered the rehabilitation programs specified within this policy as an attempt to provide the support and rehabilitation that is needed to reduce future occurrences, enhance the student's adult connections within the school environment, and meet the goals of the district in reducing student drug and alcohol use. Due to the inability to consistently, accurately, and fairly confirm occurrences from outside of the school environment, there will be no suspension from extracurricular activities or parking privileges for unverified occurrences. However, entering into the school district's rehabilitation programs may be looked upon favorably during court proceedings. These programs are intended to create a culture where students are equipped with the tools necessary to avoid the negative consequences of drug and alcohol use moving forward.

Attendance

Students are expected to attend school in order for them to remain eligible for participation in extracurricular activities. Any participant who does not meet the attendance requirements outlined in this section may not participate in any extracurricular activities for the period specified.

Daily attendance requirements are as follows:

1. For a participant to be eligible to participate in extracurricular activities, s/he must be in attendance at school no later than 8:00 AM on the day of the activity and remain in school for the entire day unless excused by a physician's note.
2. For participants to remain eligible for extracurricular activities on Saturdays, they must be in school by 11:00 AM on the preceding day and remain throughout the day unless excused by a physician's note.
3. A student that has three, or more, unexcused tardy offenses may not participate in extracurricular activities on the day of the third tardy and each subsequent tardy.
4. Participants who are either suspended, either in-school or out-of-school, or expelled may not participate in extracurricular activities on any day(s) that they are suspended/expelled.
5. If the absence is related to a field trip, college visit, job shadowing, driver's test, court hearing or any other reason pre-approved by the administrator in charge of the activity, the student will remain eligible for extracurricular activities on the date of absence.

Semester attendance requirements are as follows:

1. No participant may accumulate twenty (20) or more absences (excused and/or unexcused) within a single semester.
2. Any participant that violates these requirements will forfeit his or her privilege to

participate in extracurricular activities for the remainder of that semester.

3. Absences related to in-school suspension, field trips, college visits, job shadowing, driver's tests, court hearings or any other absences pre-approved by the Principal or designee will not count towards the total number of absences under this section.
4. Absences from instruction due to out-of-school suspension or expulsion will be considered absences under this section.

Unsportsmanlike Conduct

Students should be aware that they are performing before the public, students, parents, fans, opponents, and the news media and that these persons observe their behavior. The image of the school is reflected by their behavior and attitude. Sportsmanship means playing fair, being courteous and accepting the results of the contest gracefully. Win or lose, students must compete without showing disrespect towards their teammates, opponents, officials, coaches and/or spectators.

Unsportsmanlike conduct or flagrant misconduct will not be tolerated and will result in the following sanctions:

1. First offense
 - a. Anyone ejected from an athletic contest will not be allowed to participate in any contest(s) on the next scheduled contest day.
 - b. If the ejection includes confronting, contacting, or addressing a coach, contestant, or official using foul or vulgar language, ethnic or racially insensitive comments, or physical contact:
 - a. The contestant will not be allowed to participate for a second contest day in addition to 1.a.
 - b. The contestant must complete the NFHS Sportsmanship Program, which is an online training, prior to returning to play.
 - c. If the ejection occurs during the last game of a season, the suspension will carry over to the next season for that sport.
2. Second Offense
 - a. The participant will be suspended for the next three contest days.
 - b. If the ejection includes confronting, contacting, or addressing a coach, contestant, or official using foul or vulgar language, ethnic or racially insensitive comments, or physical contact:
 - a. The contestant will not be allowed to participate for a fourth day in addition to 2.a.
 - b. The contestant must complete an additional educational component, which may include all or some components of the rehabilitation program, prior to returning to play.
 - c. If the suspension occurs at the end of the season and there are less than two contest days remaining, the remaining suspension will carry over to the next season for that sport.
3. Third Offense
 - a. Suspension from extracurricular activities and parking privileges on school property

pending the results of a review as outlined under 3.b.

- b. Upon a third offense, a participant must meet with the Building Principal, District Athletic Director, and School Safety and Security Coordinator to review his/her case.
 1. The committee will determine requirements for reinstatement to extracurricular activities.
 2. The committee may decide not to reinstate the student to extracurricular activities for a specific period of time or the remainder of his/her time within the school district.
 3. All or some components of the rehabilitation programs within this policy may be required as a condition of further participation in extracurricular activities.
4. Multiple Contests
 - a. If there is a tournament (multiple contests) scheduled on the next contest day, the participant will not be allowed to participate in any of those contests.
 - b. This also applies to the second and third offenses.

Hazing

Upper Dauphin Area School District works to maintain a safe, positive environment for students and staff that is free from hazing. Any hazing activity, whether by an individual or a group, shall be presumed to be a forced activity, even if a student willingly participates. No student, coach, sponsor, volunteer or district employee shall plan, direct, encourage, assist or engage in any hazing activity. Nor will an administrator, coach, sponsor, volunteer or district employee permit, condone or tolerate any form of hazing. Students, administrators, coaches, sponsors, volunteers, and district employees shall be alert to incidents of hazing and shall report such conduct to the building principal. District administrators shall investigate promptly all complaints of hazing and administer appropriate discipline to any individual who violates this policy.

1. When a student believes that s/he has been subject to hazing, the student shall promptly report the incident, orally or in writing, to the head coach or activity sponsor.
2. The head coach or activity sponsor must report the incident both orally and in writing to the administrator in charge of the activity.
3. The administrator in charge of the activity shall conduct a timely, impartial, thorough, and comprehensive investigation of the alleged hazing.
4. Any hazing which also falls under the requirements of UDASD Policy 103: Discrimination/Title IX Sexual Harassment Affecting Students must be reported as required to the District Title IX Coordinator and investigated under the requirements of that policy.
5. The administrator in charge of the activity, in conjunction with the Title IX Coordinator and Title IX Investigator as required, shall prepare a written report summarizing the investigation and recommending disposition of the complaint. The complainant and the accused shall be informed of the outcome of the investigation, including the recommended disposition of the complaint.
6. If the investigation results in a substantiated finding of hazing, the principal shall recommend appropriate disciplinary action, as circumstances warrant, in accordance with the Student Code of Conduct. Additionally, the student may be subject to disciplinary action by the coach or sponsor, up to and including removal from the activity.
7. All or some components of the rehabilitation programs within this policy may be required as a condition of further participation in extracurricular activities.

8. The district shall document the corrective action taken and, where not prohibited by law, inform the complainant.
9. The victim(s) of such hazing shall be offered the rehabilitative programs within this policy as a method of assistance for recovery from the hazing incident(s).

Equipment and Uniforms

Each student will be issued school purchased equipment and/or uniforms for each extracurricular activity, and it is the student's responsibility to return the equipment/uniforms upon the conclusion of the season.

The following guidelines will be used as the procedure for equipment return:

1. Equipment shall be returned by the date specified by the coach/advisor following the conclusion of the season, in storable condition.
2. A list of participants who have not returned their equipment/uniforms on time will be given to the Athletic Director.
3. Once an obligation is submitted, the following progressive discipline procedure will begin:
 - a. Students who have not handed in all or part of their uniform or personal protective equipment from the prior season, will not be eligible for participation in the current or subsequent season until the items are handed in.
 - b. After two weeks, the student will be billed for the replacement cost of the uniform.
 - c. After three weeks, it will be turned over to the building office, at which time it will be handled as per District collection policies.

Participation Guidelines

The Upper Dauphin Area School District (UDASD) provides significant opportunities for students to participate in extracurricular activities. The UDASD attempts to provide equitable opportunities across all of its offerings. The normal process includes students becoming aware of opportunities to participate in activities prior to the activity starting and signing up for that activity for the duration of the timeframe the activity lasts. There are requirements that must be met prior to beginning practicing or competing in a sports season/activity.

In addition, there are special scenarios when additional guidelines for participation are needed. These include:

1. Joining an activity after the activity has already begun;
2. Quitting one sport to join another sport during the same time period; and
3. Joining two activities that are occurring at the same time.

The purpose of these guidelines are to:

1. Ensure that student-athletes meet the requirements of the school district and PIAA prior to participation;
2. Reduce the negative impact of special scenarios on other student-athletes;
3. Reduce the logistical issues related to special scenarios; and
4. Provide a fair, consistent, and positive environment for all involved.

Joining a Team

Regardless of when a student-athlete joins a team, the following requirements must be met:

1. A student must have a physical exam and meet the requirements of the concussion management program prior to participating in practices or competitions for sports teams.
2. All paperwork and fees identified as required by the Athletic Department/Building Office must be submitted within the first week of practice.
3. Failure to submit required paperwork and fees by the Saturday of the first week of official practices will result in suspension of participation in practices and competitions until the required paperwork and fees are submitted to, received by, and verified by the Athletic Department.
4. A student who begins practice during the first week of official practices must practice three days prior to participation in the first competition.

Joining a Team Late

The UDASD wishes to encourage participation in its extracurricular activities including its sports programs. All students have the opportunity to sign up for the various offerings at specified times during the school year. Yet, sometimes a student decides to join an activity after it has already begun. This is positive for the student involved, but could have a negative impact on other students who were already practicing and participating since the beginning of the activity. Some activities also require special safety instruction and technique instruction which could be inadvertently by-passed if the student is allowed to join the activity after it has started. To avoid these situations, the following shall be used to govern situations when a student joins an extracurricular activity after it begins:

1. A student who misses any safety orientation or instruction must receive such instruction prior to being allowed to participate in practices or competitions.
2. A student who has not started practice by the end of the first week must practice five days prior to participating in a contest.
3. A student who has not started practice by the first official contest, excluding scrimmages, must practice for ten days prior to participating in the first contest.
4. A student who quits one team to join another team must meet the requirements identified in this section prior to participating in competitions.

Joining Two Activities

Participating in two activities during the same time period is challenging and can add significant stress to a student. However, as a small school, the UDASD wishes to allow as much participation as is feasible based on the specific requirements of the sport/activity.

For a student wishing to participate in two activities at the same time, additional requirements must be met:

1. Prior to participating in two activities, a meeting must be held between the Athletic Director and the coach/advisor of the two activities to determine the feasibility of participating in both activities.
2. The Athletic Director will make a recommendation to the Building Principal about whether the participation in multiple activities should be allowed.

3. The Building Principal may deny participation in multiple activities if it is determined not to be feasible or not in the best interest of the student or activities.
4. If the student is approved to participate in multiple activities, the following will apply:
 - a. A primary activity must be designated by the student.
 - b. In cases where conflicts arise between the two activities, the primary activity will take preference for competitions.
5. If the student would not be able to participate in more than fifty-percent of the contests of the secondary activity, the participation would need to be pre-approved by the administrator(s) in charge of the activities.

Leaving a sport and going out for a sport the next season

1. Any participant has the right to leave or quit a team.
2. In order to participate in any other sport in the future, he/she must leave in good standing
 - a. To be in good standing, the participant must initiate a conference with the coach and inform the coach of the reason for leaving the team.
 - b. The participant must also satisfy all equipment obligations.
 - c. Any participant that leaves a sport after the official practice date shall have a meeting with the Athletic Director.

Travel Exceptions

For the total team experience, safety issues and liability, participants must travel to and from all athletic contests using the transportation provided by the District. Any exceptions to this must be in the form of a written request, which may include email, from the parent to the Building Administrator or Athletic Director prior to the event, which then must be presented to the coach. There shall not be any requests for participants to travel home with other participants parents except in extraordinary circumstances and that must be pre-approved. Parents taking their child after a contest must sign out the student-athlete on a form provided by the coaching staff.

References:

School Code – 24 P.S. Sec. 510, 511

State Board of Education Regulations – 22 PA Code Sec. 12.1, 12.4 Steroids – 35 P.S. Sec. 807.1 et seq.

Board Policy – 103, 122, 123, 218, 218.1, 222, 227, 227.1, 227.3, 233, 247, 249