

UPPER DAUPHIN AREA SCHOOL DISTRICT
5668 STATE ROUTE 209
LYKENS PA 17048

APPLICATION – Non-Instructional
(Cafeteria Worker, Cleaning, Maintenance, Secretary, Aide)

Name _____ Application Date _____

Address _____ Phone _____

_____ Position _____

Who referred you for the above-listed position? _____

Do you have the ability to perform the essential functions of the job for which you are applying?

Yes _____ No _____

Present Salary _____ What salary do you desire? _____

Please check the following items in which you have had experience?

Plumbing _____ Painting _____ Food Prep. _____ Other Clerical Work _____

Electrical _____ Carpentry _____ Other Food Service _____ Work with Children _____

Masonry _____ Computer _____ School Custodial Work (explain) _____

Other _____

In the event of an emergency notify _____

REFERENCES

NAME	OFFICIAL POSITION	PRESENT MAILING ADDRESS

When you have been hired for a position, it is with the understanding that you will be shifted from building to building from time to time. It is felt that this procedure improves the operation of the Upper Dauphin Area School System.

RECORD OF EMPLOYMENT

(If you wish to add more information, please attach an extra sheet)

Name and Address of Employer	Employed Month/Year	
	From:	Position:
	To:	Reason for Leaving:
	From:	Position:
	To:	Reason for Leaving
	From:	Position:
	To:	Reason for Leaving:

“I do not belong to any group which advocates the overthrow of the Government of the United States of America by force or violence; and I do solemnly swear (or affirm) that I do not advocate the overthrow of the Government of the United States of North America by force or violence.”

Date of application _____ Signature _____

DO NOT WRITE BELOW THIS LINE

Interview record: Date _____ By Whom _____

Interview rating: Date _____ By Whom _____
 First _____ Second _____

Comments:

The Upper Dauphin Area School District is an equal opportunity education institution and will not discriminate in its educational programs, activities or employment practices on the basis of race, color, national origin, sex, age, religion ancestry, disability, union membership or other legally protected classification.

Announcement of this policy is in accordance with state and federal laws, including Title VI, Title IX, Section 504 and the Americans with Disabilities Act.

Date recommended to Superintendent for Election: _____ Date Applicant to Begin Work: _____ Recommended Salary _____ Type of position applicant can successfully fill: _____	Please Return Application To: Jared Shade, Superintendent Upper Dauphin Area School District 5668 State Route 209 Lykens, PA 17048
--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------	------------------------------------------------------------------------------------------------------------------------------------------------

“If the applicant desires assistance with this application, the Upper Dauphin Area School District will attempt to provide the necessary assistance.”